

Quantity Surveyor (Estimator)

Job title (<i>without abbreviations</i>):	Quantity Surveyor (Estimator)
Job description / Scope of responsibilities:	<p>Contacts trades and suppliers regarding invitations, pricing, addenda and tender/bid closings</p> <p>Produces quantity take-offs for the electrical discipline while ensuring the take-off is well notated for hand-over to the project team and includes safety and security requirements required by Company policies and applicable legislation</p> <p>Develops complete estimates on selected projects consisting of project site visit, quantity take-off, pricing, and presentation of the estimate for management review</p> <p>Develops the schedule on which the estimate is built based, requests input from the project team and the various trades required</p> <p>Assists in the training of new staff</p> <p>Keeps aware of costs related to own work and associated projects, provides input to the estimating team on all financial cost matters</p> <p>Reviews bid/tender documents and assesses potential risk</p> <p>Interfaces and communicates effectively (written and oral) with the estimating team, with all levels of management, clients and industry contacts; contacts and develops business relationships with subcontractors and suppliers for pricing within estimates</p>
Number of posts:	10
Employment place – Country:	Canada (Alberta, Saskatchewan)

DETAILS OF JOB VACANCY DELIVERER

Status: (<i>Employer / Temporary work agency / Recruitment agency</i>)	Recruitment Agency
Short description of business activity ¹ :	Sectors: Building, Power, Infrastructure, Mining, Transportation, Communications
Name:	MWT ^{IR}
Address:	13040 148 Street Edmonton, Alberta T5L 2H8
Country:	Canada
E-mail:	lzastrow@meridianwoodtech.com

REQUIREMENTS

Education:	Completion of post-secondary education with a diploma or degree related to Construction Management, Quantity Surveying, Estimating, Engineering or related education	
Professional experience:	2-4 years of related industrial quantity surveying/estimating experience	
Language knowledge	Language	Level
	1.English 2. 3.	1.Fully Fluency reading, writing and speaking 2. 3.
Entitlements/Certificates/Licenses <i>(i.e. driving license, etc.)</i>		
Other relevant requirements:	<p>Knowledge of modern construction practices, techniques and equipment</p> <p>An understanding of construction documents and the ability to assess the level of completeness</p> <p>Knowledge of construction costs and budgets, ability to develop a project schedule</p> <p>Strong computer background including experience with MS Office and related estimating software</p> <p>Ability to work in a team environment and willing to promote teamwork by motivating, coaching and guiding others</p> <p>Ability to problem solve, manage multiple priorities, and work effectively in a time sensitive environment</p>	

REMUNERATION AND EMPLOYMENT CONDITIONS

Salary gross:	\$65,000 – 120,000		
Salary currency:	Canadian		
Salary period: <i>(hourly/daily/weekly/monthly/annually/other)</i>	annually		
Job status <i>(Full time / Part time job)</i>	Full Time		
Period of employment contract: <i>(Indefinitely / Temporary)</i>	Indefinitely	If temporary – the expiry date of contract:	
Number of hours per week:	40 hours per week		
Starting date:	To be determined		

HOW TO APPLY

Documents required: <i>(covering letter, CV, application form, etc.)</i>	Cover letter, CV
Language of the documents that should be submitted:	English
Whom documents should be sent to:	Employer
Where documents should be sent: <i>(postal address, email address, fax number with country code, etc.)</i>	lzastrow@meridianwoodtech.com
